



FAIRFAX ACADEMY

December Newsletter - 2018

Plan Ahead:

Please see the monthly calendar for activities. All activities are subject to change.

December 14th – Hat Parade (ALL ROOMS)

December 18th – 19th – Holiday Open House (see calendar for date & times)

***Limited Parking 1 auto per family or 2 people per child**

***Please note any changes from the academic calendar**

December 24th – Happy Holidays, **SCHOOL CLOSSES** at 2:00pm (\$25.00 late pick up fee for every 15 minutes or part thereof)

December 25th – Happy Holidays, **SCHOOL CLOSED**

December 31st – Happy Holidays, **SCHOOL CLOSSES** at 4:00pm (\$25.00 late pick up fee for every 15 minutes or part thereof)

January 1st – Happy New Year, **SCHOOL CLOSED**

January 4th – Progress Reports for Preschool and Kindergarten sent home



FOOD DRIVE:

We would like to thank all Families for your food donations. The food collected from all rooms was donated to the Arlington Food Assistance Center on Wednesday, November 21, 2018.



HAT PARADE:

To celebrate the end of our Hat Theme we will have a “Hat Parade” on Friday, December 14, 2018. All children are welcome to bring a hat from home to wear at school for the day.



HOLIDAY OPEN HOUSE:

We are having our Holiday Open House the week of December 17, 2018. Each classroom will have a ½ hour to present their songs and holiday treats. Please check the monthly calendar for the time your child’s classroom will have Open House. For Holiday parties a sign-up sheet will be posted in the waiting room in advance for any parents who wish to bring in “goodies” or “treats” for their child’s class. Put goodies and treats in a container that can be disposed of, and label the container with your child’s name and room number. **Please DO NOT send in PEANUT BUTTER or small items like NUTS, HARD CANDY, GUM, BALLOONS, etc.** Please have your child wear something festive on that day.

Limited Parking 1 auto per family or 2 people per child. We will have staff members directing traffic in our main parking lot. Once the front lot is full, we will direct parents to the church parking lot. If necessary, we will direct parents to find street parking.



TUITION PAYMENTS AND FEES:

Please keep in mind that if you are planning to go on vacation tuition needs to be paid before you go. There is a **\$5.00 per day charge** for late tuition payments.

REMINDER LOST & FOUND:

All families should have their child's name on his/her coats, hats, etc. when entering the school. This helps alleviate any problems with any missing articles of clothing that a child has left behind. If we find an article of clothing **without** a name on it, it will be placed in the waiting room in the **lost and found box**. All unclaimed items left at the end of the month will be given to Goodwill.

INCLEMENT WEATHER & SCHOOL CLOSING:

Just a reminder if the Federal Government should happen to have a (1) or (2) hour late opening than the school which normally opens at 6:30am will open late. The same policy goes for if the Federal Government should close early, we as a school will close early.

Call 703-671-5557 for a voicemail recording for school closing.

We do not close for snow days UNLESS the Federal Government closes (this does not mean Liberal or Unscheduled leave). To alleviate some unnecessary phone calls to the school, please remember: (A) We do not follow any county school closings, (B) Liberal/Unscheduled Leaves means, Federal Government is still open but Federal employees can decide whether or not to report to work and (C) Check Federal Government website, www.opm.gov. We follow United States Federal Government; please listen to your local television, radio WTOP 103.5 FM stations, and follow us on Facebook or call 703-671-5557 for a recorded message.

Please do not allow your child/children to wear snow boots or snow suits to school. The children do not go outside in bad weather. However, the children do still go outside for recess and Physical Education class should the weather permit it.

OPEN DOOR POLICIES:

Attention Parents: While Fairfax Academy enjoys an "open door policy" we must insist that parents DO NOT engage in impromptu conferences with the classroom teachers. Your acknowledgement of the student/parent handbook is your agreement to abide with this policy (Rules and Regulation #32). When a teacher engages in a conference it results in a direct violation of Part V Section 22 VAC 15-30-430 Supervision of Children. It states, "when staff are supervising children, they shall always ensure their care, protection and guidance". If you need to speak to your child's teacher, please see someone in the office so that they may relieve the teacher of classroom duties.

SCHOOL REFERRALS:

Remember, whenever a new family that you refer to the school registers, you will receive a **\$50.00** school credit. We ask that the family that was referred put in writing which family referred them.

CONTACTING THE SCHOOL:

Our business number is (703)-671-5555. We can also be reached on our FAX number (703)-671-5558 or at our website www.thefairfaxacademy.com or visit us on Facebook or call 703-671-5557 for a recorded message.

Mrs. Katherine Webster, CEO - katherine@thefairfaxacademy.com

Mr. Brandon Dukstein, Center Director - bdukstein@thefairfaxacademy.com

Mrs. Ana Espinoza, Assistant Director - aespinoza@thefairfaxacademy.com

Mrs. Anna Crutchfield, Administration – acrutchfield@thefairfaxacademy.com

Mrs. Bronwyn Demers, Admissions Coordinator - bdemers@thefairfaxacademy.com

“Please find us on Facebook for pictures and up to date information:

<https://www.facebook.com/pages/The-Fairfax-Academy-of-Early-Learning/400713443334252>”

Holiday Wishes:

All of us at “Fairfax Academy” hope that you and your families have a wonderful Holiday Season, and that the New Year will bring you health, happiness and prosperity.



We would like to wish everyone who has a **DECEMBER** birthday
HAPPY BIRTHDAY.

Happy Birthday to December Staff:

| | |
|------------------|---------|
| Juneisha Canegan | 12 – 3 |
| Rosa Rodriguez | 12 – 9 |
| Elilta Abraham | 12 – 22 |
| Shivani Mahyera | 12 – 25 |