



# FAIRFAX ACADEMY

## September Newsletter - 2019

### PLAN AHEAD:

Please see the monthly calendar for activities. All activities are subject to change.

September 2 <sup>nd</sup> -	Labor Day, <b>SCHOOL CLOSED</b>
September 3 <sup>rd</sup> -	First Day of School
October 1 <sup>st</sup> -	Dance Costume Fee Due
October 14 <sup>th</sup> -	Columbus Day, <b>SCHOOL CLOSED</b>
October 15 <sup>th</sup> -	School Pictures, Information to Follow
October 30 <sup>th</sup> -	Fall Festival & Halloween Parties (Details to follow)
November 8 <sup>th</sup> -	Kindergarten Conference Room 1
November 11 <sup>th</sup> -	Veteran's Day, <b>SCHOOL CLOSED</b>
November 28 <sup>th</sup> & 29 <sup>th</sup> -	Happy Thanksgiving, <b>SCHOOL CLOSED</b>
December 17 <sup>th</sup> -	Holiday Open House (Details to follow)
December 18 <sup>th</sup> -	Holiday Open House (Details to follow)
December 24 <sup>th</sup> -	Happy Holidays, <b>SCHOOL CLOSSES at 2:00pm</b> (\$25.00 late pickup fee for every 15 minutes or part of)
December 25 <sup>th</sup> -	Happy Holidays, <b>SCHOOL CLOSED</b>
December 31 <sup>st</sup> -	Happy Holidays, <b>SCHOOL CLOSSES at 4:00pm</b> (\$25.00 late pickup fee for every 15 minutes or part of)
January 1 <sup>st</sup> -	Happy New Year, <b>SCHOOL CLOSED</b>

### WEBSITE:

Please visit our website at [www.thefairfaxacademy.com](http://www.thefairfaxacademy.com)

You will find monthly newsletters, menus, calendars, and other downloadable information.

**Additionally, all back to school information and packets may be found on the website.**

### UPDATED FORMS & TELEPHONE NUMBERS:

Each year a new current data form is required. Please complete this form and return it to us by September 3, 2019. Also, all families are required to submit current immunization records and a list of allergies for your child's file. In addition, please make sure that the office has current numbers throughout the school year for guardians or parents even if it is only one day.

### **HANGING FOLDER & SIGN-OUT SHEETS:**

It is important that whoever picks up your child has to sign-out and check your child's folder each night. Each child in the school has their personal hanging folder located in the waiting room.

### **BLANKET AND SHEET/ CLOTHING AND PERSONAL ITEMS:**

It is mandatory that all children ages (2-Pre-K) have a blanket and sheet with them for naptime. Every Friday their blanket and sheet will be sent home to be laundered. Please return them to school on Monday to stay for the week. All children need extra change of clothing in their cubbies. Please make sure all clothing and other items that belong to your child are labeled with their name.

Children are to use the Fairfax Academy blue bag or simply a plastic grocery bag because of space restrictions in the classrooms. Backpacks and large bags are not permitted for preschoolers.

### **INCLEMENT WEATHER & SCHOOL CLOSING:**

**Just a reminder if the Federal Government should happen to have a (1) or (2) hour late opening than the school which normally opens at 6:30am will open late. The same policy goes for if the Federal Government should close early we as a school will close early.**

Call 703-671-5557 for a voicemail recording for school closing.

We do not close for snow days UNLESS the Federal Government closes (this does not mean Liberal or Unscheduled leave). To alleviate some unnecessary phone calls to the school, please remember: (A) We do not follow any county school closings, (B) Liberal/Unscheduled Leaves means, Federal Government is still open but Federal employees can decide whether or not to report to work and (C) Check Federal Government website, [www.opm.gov](http://www.opm.gov). We follow United States Federal Government; please listen to your local television, radio WTOP 103.5 FM stations, and follow us on Facebook or call 703-671-5557 for a recorded message.

### **ILLNESS NOTIFICATION:**

If your child or an immediate family member has a communicable disease you are required to alert the main office. When your child is out of school with a contagious/ communicable (i.e. chicken pox, strep throat, pink eye, etc.) illness or injury we require a doctors note saying that your child is not contagious and can return back to school. Children with fevers, diarrhea, or vomiting must be symptom free for 24 hours before returning to school. **Please consult your handbook for more information.**

### **SHOW AND TELL:**

Show and Tell is **Monday only** (if Monday is a holiday, Show and Tell will be Tuesday). Please remember to put your child/children's name on everything they bring to school. Toys may only be brought for Show and Tell on Monday; however, books and music may be brought on any day.

### **SPANISH CLASSES:**

Spanish classes will begin the week of September 16, 2019. Spanish class is held for ½ hour Monday, Tuesday, Wednesday and Thursday with a fee of **\$20.00 a week**. You may also include this fee with your tuition payment, but please make sure you indicate this on the memo portion of your check.

### **DANCE CLASSES:**

Dance classes will begin the week of **September 16, 2019**. The Dance classes will be held once a week for one hour. The Dance class fee is **\$50.00 per month** and will be due the first of each month. The dance fee is prorated for the month of September (\$25.00): In addition to their monthly fee, all dance students must pay a non-refundable costume fee for the dance recital **Girls \$55.00 & Boys \$75.00** (due by October 1<sup>st</sup>). These fees may be included in with your tuition payment, but please make sure you indicate this on the memo portion of your check. Please note that you must purchase tap and ballet shoes for your child. (Orders will not be taken at the school.) Shoes can be purchased at Payless, Walmart, Target, Online, etc. Shoes must be brought to school by September 16, 2019.



### **SOCCER PROGRAM:**

On Tuesday, September 17, 2019 one of the coaches of **EXCITE SOCCER PROGRAMS** will be at Fairfax Academy to do a demonstration presentation. If any parents are interested in observing the presentation it will be conducted for preschool (2.5 – 3-year-old) at 3:15pm – 4:00pm for Pre-K & K (4-5-year-old) 4:00pm – 4:45pm. Any questions please see someone in the office.

### **SCHOOL PICTURES:**

On Tuesday, October 15<sup>th</sup>, Forever Studio will be here to take school pictures. Individual and class pictures will be taken for all children. The proofs and order forms will then be placed in your hanging file in the waiting room. If you wish to order you may at that time. Further information will be sent out as the date approaches.

### **OPEN DOOR POLICIES:**

**Attention Parents:** While Fairfax Academy enjoys an “open door policy” we must insist that parents DO NOT engage in impromptu conferences with the classroom teachers. Your acknowledgement of the student/parent handbook is your agreement to abide with this policy (Rules and Regulation #32). When a teacher engages in a conference it results in a direct violation of Part V Section 22 VAC 15-30-430 Supervision of Children. It states, “when staff are supervising children, they shall always ensure their care, protection and guidance”. If you need to speak to your child’s teacher, please see someone in the office so that they may relieve the teacher of classroom duties.

### **CONTACTING THE SCHOOL:**

Our business number is (703)-671-5555. We can also be reached on our FAX number (703)-671-5558 or at our website [www.thefairfaxacademy.com](http://www.thefairfaxacademy.com). For school closing call 703-671-5557 for a voicemail recording.

Mrs. Katherine Webster, CEO – [katherine@thefairfaxacademy.com](mailto:katherine@thefairfaxacademy.com)

Mr. Brandon Dukstein, Center Director – [bdukstein@thefairfaxacademy.com](mailto:bdukstein@thefairfaxacademy.com)

Mrs. Ana Espinoza, Assistant Director – [aespinoza@thefairfaxacademy.com](mailto:aespinoza@thefairfaxacademy.com)

Mrs. Bronwyn Demers, Admissions Coordinator – [bdemers@thefairfaxacademy.com](mailto:bdemers@thefairfaxacademy.com)

Mrs. Anna Crutchfield, Administration – [acrutchfield@thefairfaxacademy.com](mailto:acrutchfield@thefairfaxacademy.com)

“Please find us on Facebook for pictures and up to date information:  
<https://www.facebook.com/pages/The-Fairfax-Academy-of-Early-Learning/400713443334252>”



We would like to wish everyone who has a **SEPTEMBER** birthday  
**HAPPY BIRTHDAY.**

*Happy Birthday to September Staff:*

Ilham Aliova	9 – 15
Anna Crutchfield	9 – 21